

EXHIBIT A



Return Mail Processing
PO Box 589
Claysburg, PA 16625-0589

November 3, 2023



K0005-L1 -2134244 T06608 P125 *****SCH 5-DIGIT 11709
DEBRA LYNN BROWN [REDACTED]
[REDACTED]

Re: NOTICE OF DATA BREACH – PLEASE READ CAREFULLY

Dear Debra Lynn Brown,

Perry Johnson & Associates, Inc. (“PJ&A,” “we,” or “us”) is providing this letter to inform you of an event that may affect your personal health information. This letter provides details of the event, our response, and resources available to you to help protect your personal health information from possible misuse, should you feel it is appropriate to do so.

Who Is PJ&A and Why Did We Have Your Information? PJ&A serves as a vendor to Northwell Health, Inc. and its subsidiaries and affiliates (collectively, “Northwell”). PJ&A provides certain transcription and dictation services to Northwell. In order to perform these services, PJ&A receives personal health information regarding Northwell patients.

What Happened. PJ&A became aware of a data security incident impacting our systems on May 2, 2023. We immediately initiated an investigation and engaged a cybersecurity vendor to further provide support in connection with our investigation and secure against potential system vulnerabilities. We promptly implemented the cybersecurity vendor-recommended actions to prevent the further disclosure of data as we continued to investigate the situation. Through our investigation, we determined that the unauthorized access to our systems occurred between March 27, 2023 and May 2, 2023, and the unauthorized access to Northwell patient data specifically occurred between April 7, 2023 and April 19, 2023.

On July 21, 2023, PJ&A notified Northwell that an unauthorized party had accessed and downloaded certain files from our systems. PJ&A had preliminarily determined that Northwell data was impacted on May 22, 2023 and, by September 28, 2023, confirmed the scope of the Northwell data impacted.

What Information Was Involved. We have confirmed that certain files containing your personal health information were impacted by this incident. Specifically, the following information may have been impacted: your name, date of birth, address, medical record number, hospital account number, and clinical information such as the name of the treatment facility, the name of your healthcare providers, admission diagnosis, and date(s) and time(s) of service.

What We Are Doing. We are committed to maintaining the privacy and security of your information and take this incident very seriously. PJ&A took, and will continue to take, appropriate steps to address this incident, including updating our systems to prevent incidents of this nature from occurring in the future. As soon as we learned of the unauthorized access to our systems, PJ&A immediately initiated an investigation and retained a cybersecurity vendor to assist with containing the threat and with further securing our systems. PJ&A notified law enforcement about the incident and continues to cooperate with law enforcement’s investigation. PJ&A further

